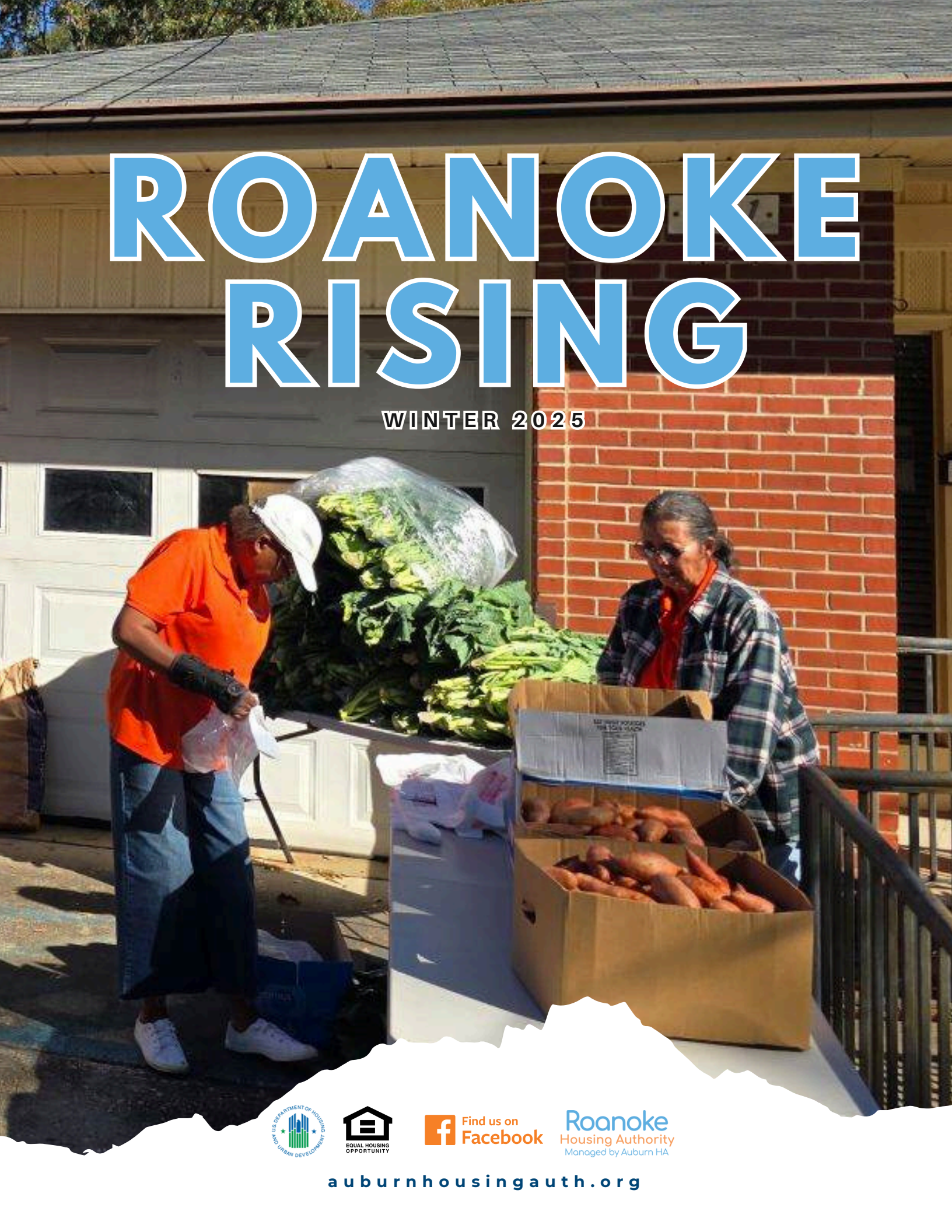


ROANOKE RISING

WINTER 2025



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Facebook

Roanoke
Housing Authority
Managed by Auburn HA

auburnhousingauth.org



FROM THE CEO SHARON N. TOLBERT

*Management Agent for LaFayette & Roanoke Housing Authority
Auburn Housing Authority Affiliates: AHA Development LLC &
Auburn Community Development Corp.*

Welcome to the Winter 2025 edition of the Roanoke Rising! I hope everyone had a Merry Christmas and a Happy New Year.

Fall 2024 was festive and busy for our team! The Roanoke Housing Authority (RHA) hosted an onsite Thanksgiving Farmers Market on November 14 that benefitted 36 families. RHA's FYE2024 audit was completed with no audit findings! I am proud of our team's hard work during the audit.

We had our Iron Bowl Tailgate in November and enjoyed food, games, and fellowship. To close out 2024, Commissioners, Resident Advisory Board members, staff, and guests attended our Annual Christmas Luncheon on December 15. We reflected on 2024 accomplishments, shared a delicious meal, recognized Commissioner and staff anniversaries and achievements, shared laughter during "Dirty Santa", and much more!

We anticipate 2025 to be as eventful as 2024, but our team is up for the challenge. During Winter 2025, the FYE2024 audit will be submitted to HUD for review and approval, the HUD 5-Year Plan, Annual Plan, and HUD CFP 5-year Action Plan will be drafted, we will work diligently to complete various goals and objectives, and we hope to enhance standard operating procedures to increase overall performance.

As always, I want to thank the Board for entrusting me to continue to serve as the CEO of the RHA. Thank you to our community partners for your contributions as we strive to provide valuable services and resources to our families.

I hope that you find the Winter 2025 Roanoke Rising edition to be a useful tool to communicate upcoming news, events, and more. For more information, please visit our website at www.auburnhousingauth.org and sign up for "News and More" to receive email and text notifications. Also, be sure to connect with us on social media!

Wishing everyone a safe, healthy, and prosperous 2025! "Please take care of yourself and each other."

Bountiful Blessings,
Sharon N. Tolbert

ROANOKE HOUSING AUTHORITY COMMISSIONER'S CORNER



Paula Lambert
Chairperson



Scot Thomason
Vice Chairperson



Robert Alton Joiner
Commissioner



Patrice Awbrey
Commissioner



Sarah Nunn
Resident
Commissioner

Roanoke Housing Authority (RHA) is governed by a five-member Board of Commissioners, representing a cross-section of the community and appointed by the Mayor of the City of Roanoke. One member must be a resident of an RHA property or program. The Commissioners are responsible for overseeing the fiscal management of the agency and approving policies.

The board meetings are held at 5:30 pm on the 2nd Thursday in March, June, September and December. The meeting date is subject to change. **Thank you to all Commissioners for your loyal and dedicated service to the RHA!**

BOARD UPDATES-

During the previous quarter (October - December 2024), The Board approved the FYE2025 5-Year Plan and CFP Definition of Substantial Deviation of Significant Amendment or Modification- Revision and other action items.

Congratulations to Paula Lambert on 10 years of dedicated service as a Commissioner for Roanoke Housing Authority! Thank you for your service!



RHA Board Meeting
Date: March 13, 2025
Time: 5:30 pm (CST)
Location: RHA Administrative Office
231 Avenue A, Roanoke, AL.

*Special Meeting will be held for time-sensitive action items.

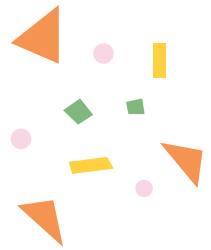
*The date, time, and location are subject to change.



HUMAN RESOURCES & NEWS



Sylvia Impson & Mary Cameron showed up to work dressed like twins.



Work Anniversaries

- **Kelvin Whitlow**
10 year Anniversary, Sept 23rd
- **Quincy Whitlow**
3 year Anniversary, Dec 16th
- **Angel Long**
1 year Anniversary, Feb 5th
- **Jefferson Whaley**
1 year Anniversary, Feb 19th



Birthdays

- **Beth Redding** – January 6th
- **Dominique Moore** – February 3rd
- **Angel Long** – March 9th
- **Todd James** – March 14th
- **Mary Cameron** – March 16th



New Team Members

- **Carl Harbin**, Development and Modernization Director
- **Johnreka Brooks**, Maintenance Mechanic Assistant (LHA)
- **Demetrius Parham**, Maintenance Assistant

Promotions

- **Angel Long**, Human Resources Director

Recognitions

- **RHA Maintenance Team** – Recently HUD inspected the Seymour and Avenue A communities at RHA. The inspection was completed based on HUD's new NSPIRE inspection criteria. The score received is a significant accomplishment for the team. We are proud of the team's FYE2024 performance!
- Thank you, **Charlotte Mattox**, for your 11 ½ years of dedication, warmth, and leadership as our beloved Resident Services Coordinator. You leave behind a legacy of compassion and connection that will inspire those who follow. We wish you all the best in your well-deserved retirement!



EMPLOYEE Spotlight

Richetta has been employed with AHA since 2019. Richetta serves as our Staff Accountant where she manages complex accounting funds and performs a variety of professional level accounting duties.

Over the past 5 years, Richetta has been instrumental in assisting the COO with accounting activities that support the mission, strategic goals and objectives of the Auburn Housing Authority, its affiliates and its managed agencies.

Richetta, we appreciate your contributions, and we are glad you are here!



RICHETTA STEPHENS

Staff Directory

Name	Title	Extension	Email
Angel Long	Human Resources Manager	237	along@auburnhousingauth.org
Tabitha Griffin	Executive Business Coordinator	210	tgriffin@auburnhousingauth.org
Housing Choice Voucher			
Wendy Cochran	Chief Operating Officer	247	wcochran@auburnhousingauth.org
Todd James	Interim HCV Manager	221	tjames@auburnhousingauth.org
Esmelda Smith	HCV Caseworker II	267	esmith@auburnhousingauth.org
Mary Cameron	HCV Caseworker III	224	mcameron@auburnhousingauth.org
Rachel Harris	FSS Coordinator	259	rharris@auburnhousingauth.org
Multi-Family Housing (MFH)			
Shannon Walters	MFH Director	243	swalters@auburnhousingauth.org
Dominique Moore	Regional Property Manager	242	dmoore@auburnhousingauth.org
Greg Moore	Regional Maintenance Manager	262	gmoore@auburnhousingauth.org
Jaquinta Pettus	Property Manager	212	jpettus@auburnhousingauth.org
Christina Williamson	Interim Resident Services Coordinator	230	cwilliamson@auburnhousingauth.org
Finance			
Richetta Stephens	Accountant	228	rstephens@auburnhousingauth.org
Sylvia Impson	Purchasing/Inventory Clerk	255	simpson@auburnhousingauth.org
LaFayette Housing Authority			
Vacant	Property Manager	334-864-8391	
Roanoke Housing Authority			
Beth Redding	Property Manager	334-869-8863	bredding@auburnhousingauth.org

CLOSED FOR Holidays

The LHA's office is closed on Fridays. Observed holidays that fall on Friday or Saturday will be observed on the preceding Thursday. Observed holidays that fall on Sunday will be observed on the following Monday.

New Year's Day - Jan 1st
Martin Luther King Jr. - Jan 20th



CURRENT OPENINGS:

- **Maintenance Mechanic (AHA)**
- **Property Manager II (LHA)**

EMPLOYEE BENEFITS:

- BCBS medical benefits
- BCBS dental benefits
- Group life insurance
- State retirement
- Supplemental Insurance
- Annual leave
- Sick leave
- Paid holidays
- Career Incentive Program
- Four-day work week (Monday - Thursday)

Learn about future openings by visiting our Careers page at www.auburnhousingauth.org.

FINANCE/ACCOUNTS PAYABLE - In an effort to increase efficiency and reduce processing time, AHA is converting to an online system for all finance department programs. A part of the conversion implementation includes processing Accounts Payable payments through ACH transfers. AHA will begin notifying vendors about the upcoming conversion and provide additional information on how vendors can begin receiving their payments through ACH instead of paper checks. If you are a current vendor with AHA and would like to begin receiving payments for invoices by ACH Transfer, email Richetta Stephens, AHA Accountant, at rstephens@auburnhousingauth.org to request a Vendor Direct Deposit Sign-Up Form. Complete the Direct Deposit Sign-Up Form and return it to the Finance Department and we can set you up for ACH payment.

In addition to ACH payments, AHA will begin coordinating with vendors to start sending/receiving invoices electronically. **If you are a current vendor with AHA and would like to submit your invoices electronically instead of mailing a paper copy, you can email the invoice to accountspayable@auburnhousingauth.org.**

The AHA Accountant monitors the email account for receipt of submitted invoices and forwards the invoices for approval and processing. Electronic submission of invoices reduces processing time by eliminating delays caused by mailing paper copies through the US Postal Service.

Future implementation plans include the creation of a vendor portal allowing vendors to submit invoices, check on payment status, and download 1099s. If you are a current vendor partnering with AHA and would like more information related to ACH payments or electronic transmission of invoices, you can contact the Finance Department for more information. Richetta Stephens, AHA Accountant, can provide additional information and can be reached at (334) 821-2262, Extension 228, or by email at rstephens@auburnhousingauth.org.

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PROCUREMENT- To accomplish our mission of providing affordable housing, it is imperative that AHA works with vendors and contractors who can deliver the highest quality of goods and services at the best value. In order to maximize its contracting dollars, AHA looks for as much competition as the open market will provide. We are always looking for new qualified vendors.

AHA is currently processing bids for roofing services for the Auburn and Roanoke sites. In addition, AHA is preparing a bid for FSS Coordinator Services to procure services to administer the Family Self-Sufficiency Program for Auburn Housing Authority. Expiring contracts expected to be procured in the next few months include competitive procurements for Fee Accounting Services, Auditing Services, and Lawn Maintenance at all AHA Sites.

Future procurements for AHA may include services for plumbing, tree removal, and establishing a pool of vendors to supply maintenance materials when needed. Make sure that you register under the e-procurement site to ensure you receive notifications when related bids open for procurement. Learn more about becoming a vendor, current solicitations, and procurement guidelines by visiting www.auburnhousingauth.org/procurement.

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E-PROCUREMENT- In an effort to improve our communication with our vendors, reduce administrative costs, and streamline our procurement process, AHA conducts most of its competitive solicitations on the e-Procurement Marketplace site. Please be advised that AHA absorbs all costs for using this Marketplace; therefore, there will not be any additional charges to your firm to use this Marketplace site if you desire to respond to a published procurement solicitation. To take part in the e-procurement process, please follow these instructions:

1. Access ha.economicengine.com (no "www").
2. Click on the "login" button on the upper left side (for registered users) or
3. Click the "Sign up as a Vendor" button on the lower left side (for non-registered users).
4. Follow the listed directions.

If you have any problems accessing or registering on the Marketplace, please contact customer support at (866) 526-9266.

TENANT-BASED VOUCHERS (TBV)

Auburn Housing Authority's (AHA) Housing Choice Voucher (HCV) Tenant Based Voucher (TBV) Program allows low-income families to rent quality housing in the private market via federal funds provided by the U.S. Department of Housing and Urban Development (HUD). Through the HCV Program, AHA pays a portion of eligible families' rent each month directly to the property owner. Families can use their vouchers to rent a house or apartment in the private market throughout Lee County, with the exception of the city limits of Opelika, AL.

Because there are more families who need rental assistance than there are funds available, AHA uses a waiting list to administer the program to eligible families.

Applicant families must meet the following eligibility requirements to qualify for the HCV Program:

- Meet HUD's definition of family
- Meet income limits specified by HUD
- Qualify on the basis of citizenship or eligible immigrant status
- Provide Social Security number
- Sign required consent forms
- Pass screening process

Currently, AHA's tenant-based voucher waiting list is closed. AHA will provide notice through a variety of media outlets when it reopens. To learn more contact Mary Cameron at 334-821-2262 ext. 224 or by e-mail at mcameron@auburnhousingauth.org.

PROJECT-BASED VOUCHERS (PBV)

PBV is similar to TBV. However, the differences between the two are that PBV assistance is tied to the unit, and once HCV determines eligibility, the applicant is referred to the PBV landlord to determine if the applicant is suitable for tenancy. The waitlist is currently open for bedroom sizes 3-5.

HCV PROGRAMS

AUBURN HOUSING AUTHORITY



VETERANS AFFAIRS SUPPORTIVE HOUSING (VASH)

The VASH program combines HUD's Housing Choice Voucher rental assistance for homeless Veterans with case management and clinical services provided by the Department of Veterans Affairs (VA). VA provides these services for participating Veterans at VA medical centers (VAMCs), community-based outreach clinics (CBOCs), through VA contractors, or through other VA designated entities. If you are a Veteran and wish to utilize the VASH voucher, please contact the Central Alabama Health Care System (CAVHCS) at 334-727-0550 or 800-214-8387.



MAINSTREAM VOUCHERS

Mainstream Vouchers assist households that include a nonelderly person(s) with a disability. This is defined as any family that includes a person with a disability who is at least 18 years old and not yet 62 years old at the effective date of the initial Housing Assistance Payment (HAP) Contract. Aside from serving a special population, Mainstream Vouchers are administered using the same rules as other Housing Choice Vouchers. Currently, AHA's Mainstream Voucher waiting list is closed. AHA will provide notice through a variety of media outlets when it reopens.

FOSTER YOUTH TO INDEPENDENCE INITIATIVE (FYI)

HUD's FYI targets housing assistance to young people aging out of foster care and who are at extreme risk of experiencing homelessness. The initiative offers housing vouchers to local public housing authorities to prevent or end homelessness among young adults under the age of 25 who are, or have recently left, the foster care system without a home to go to. Eligible applicants must be referred to AHA by the Alabama Department of Human Resources. If you are a foster youth who is about to age out of foster care and wish to utilize the FYI voucher, please contact the Alabama Department of Human Resources at (334) 242-1310.



RHA SENIOR CHRISTMAS LUNCHEON

On December 18, RHA hosted its Senior Citizen Christmas Luncheon. Residents, dressed in their finest holiday attire, Lunch was catered by Subway and included a special treat for attendees to enjoy.



RHA THANKSGIVING FARMERS MARKET



On November 14, 2024, RHA hosted a Thanksgiving Farmer's Market, serving 36 families. Attendees were able to select from an assortment of fresh produce, which featured everything from onions and turnip greens to sweet potatoes—perfect for their Thanksgiving dinner tables. The event was made possible thanks to the hard work and dedication of our amazing volunteers. We are truly grateful for their support in making this event such a success!



RHA FALL FESTIVAL

RHA hosted a lively Fall Festival. Children had a blast playing games, while laughter and fun filled the air. Attendees enjoyed grilled hot dogs, chips, candy, and other snacks. Thank you, Commissioners, for taking time out of your busy schedule to attend the festival.



Tenants are encouraged to frequently visit the office to stay informed about updates to the ban list.



Resident Corner

The Roanoke Housing Authority's (RHA) mission is to provide safe, decent, and affordable housing for families. RHA must comply with the Department of Housing and Urban Development's (HUD) regulations and RHA's internal policies and procedures. RHA encourages families to comply with the following requirements to maintain their housing assistance.

- a. Comply with your annual recertification requirements and submit the requested information by the deadline.
- b. Report all changes in income and household composition.
- c. Comply with your public housing dwelling lease.
- d. Comply with all written requests and forward the requested information by the deadline.

Not complying with the requirements above may result in the termination of your assistance or eviction. The list above is not all-inclusive.

If you have questions about your public housing assistance, please contact Beth Redding, Property Manager 334-869-8863.

RHA's Pet Policy is included within the Lease Addendum signed by all Residents. By signing, residents agreed to report all pets and pay deposits and applicable fees. Per the lease, RHA residents agree to:

"Not keep or allow dogs, cats, or any other animals or pets on the premises without the prior written consent of the Landlord and in accordance with the Landlord's Pet Policy. Residents are only allowed to keep common household pets in their units subject to the execution of the pet policy of the Landlord and proper execution of the Lease addendum for pets. Resident agrees to comply with the Pet Policy. Violation of the pet rules, as outlined in the lease addendum, will be grounds for removal of the pet, fines, termination of pet owner's tenancy, or both. Violation of this Paragraph shall be considered a serious violation of this lease;"

If you have a pet and have not notified the property manager, do so immediately. Failure to comply can lead to financial penalties and/or eviction. To request a copy or questions concerning the RHA's Pet Policy, contact Beth Redding via phone at 334-869-8863 or via e-mail at bredding@auburnhousingauth.org.

ALL locations stop taking rent at 4:30 p.m. on the last business day of each month.

Residents are encouraged to obtain rental insurance. Rental insurance helps to protect your belongings after a covered loss.

Smoking is NOT permitted inside the unit. See the Smoke-Free Policy that's included as an addendum to your lease for more information.

PRE-IRON BOWL TAILGATE

What an incredible day of team spirit, camaraderie, and friendly rivalry at our Employee Iron Bowl Tailgate! Our employees brought their A-game in supporting their favorite teams.

A big THANK YOU to the best employees. Your teamwork and enthusiasm are what make our workplace a winning team! Check out our photo album to relive the fun!



AHA ANNUAL EMPLOYEE MEETING



At Auburn Housing Authority's Annual Employee Meeting, we came together to thank our incredible team for all they do and to plan new strategies for serving our community. Every role here is vital, and their dedication empowers our residents and strengthens our mission.

Here's to another year of growth and impact

See the full photo album on our website.!

24' AHA ANNUAL CHRISTMAS LUNCHEON

On December 12, 2024, AHA hosted its annual Christmas Luncheon at the elegant Marriott Hotel, and it was a celebration to remember! Guests were greeted with warm smiles and dazzled by the superb holiday decorations that set the festive mood.

The AHA staff enjoyed a delightful buffet and came dressed to impress in their Christmas finest. The event featured special recognitions, awards, and certificates presented by our CEO, Sharon Tolbert, to honor the outstanding achievements of our employees and Commissioners.

Laughter filled the room during the always-entertaining Dirty Santa gift exchange, expertly hosted by Sylvia Impson, whose energy and enthusiasm made it a highlight of the day. We were also delighted to welcome some of our dedicated volunteers who joined in the festivities.

The celebration concluded on a joyous note with a heartwarming musical performance by the AHA singing group, led by Commissioner Martha Holloway, leaving everyone feeling the holiday spirit. It was truly a day filled with fun and fellowship.

See the full photo album on our website.



DRUG/CRIME

EVICTION POLICY

The Board of Commissioners of the Housing Authority and Landlord, in an effort to take a positive stand against the sale and use of illegal drugs and other crimes on Landlord or Housing property, hereby adopts and endorses the following policy.

I. Any person, regardless of age, arrested on Housing Authority (HA) or Landlord's property for possession, use, or sale of drugs or any unlawful act that threatens the peace and security of the Tenants, general public, or HA staff, who is not listed as a family member on any lease of Landlord's property will immediately be issued a letter of "No Trespassing."

II. Any person arrested on Landlord or Housing Authority property for possession, use, or sale of drugs or any unlawful act that threatens the peace and security of the Tenants, general public, or HA staff, who is listed as a family member on a lease of Landlord or Housing Authority owned property and who is under the age of 19 will immediately be sent a letter requiring the arrested family member and the entire family to come to the office for counseling in which the following will be required:

A. Head of house and all family members will be required to sign a statement acknowledging the counseling session and acknowledging that another occurrence of this problem may result in termination of the lease.

B. The arrested family member MUST agree to and MUST attend an HA approved counseling or rehabilitation program. HA will verify attendance and completion of the program.

C. Failure to agree or comply with Section II, A, B may result in immediate termination of the dwelling lease

III. Any person arrested on Landlord or Housing Authority property for possession, use, or sale of drugs or any unlawful act that threatens the security of the Tenants, general public, or HA staff, who is listed as a family member on a lease of Landlord or Housing Authority owned property and who is 19 years of age or older will immediately be sent a letter requiring the arrested member and lease holder(s) to come to the office for counseling in which the following will be required:

A. The lease holder(s) will be requested to in writing remove the arrested person from the lease and agree to allow the Landlord or HA to send the arrested person a letter of "No Trespassing."

B. If the conditions of the "No Trespassing" letter are violated and it is determined that the remaining family members have contributed to the violation, the dwelling lease may be terminated.

C. Refusal of the Tenant to comply with Section III, A, will result in termination of the dwelling lease.

IV. If the Head of house or spouse is arrested for possession, use or sale of drugs the conditions in Section III, (A-C) will apply.

We Do Business In Accordance With the Federal Fair Housing Law

Revision Schedule: Exhibit A

POLICY ALERT - COLLECTION POLICY (EXCERPT)

I. RENT DUE DATE: Rent and service fees are due on the first (1st) of each month. No partial payments will be accepted on or after the rent due date.

II. LATE FEE CHARGED: If rent and service fees are not received by 5:00 p.m. on the sixth (6th) of the month, a "late fee" in accordance with the Board approved posted current late fee charge will be added to your account.

III. Residents who fail to pay their rent or make arrangements to resolve balances by 5:00 p.m. on the sixth (6th) will be sent a "LEASE TERMINATION NOTICE."

IV. Residents requesting a hardship must request the hardship prior to being considered late. Hardships will not be granted on requests made after the last day to pay on time unless a verifiable emergency exists.

V. Residents who are still residing in the apartment after the lease termination notice has expired will be issued eviction papers.

VI. If a resident moves out of a dwelling unit owing the Housing Authority for back rent, repairs, and/or other expenses, he or she should arrange for the debt to be paid or face possible court action.

EXTERIOR AND GROUNDSKEEPING

RHA is committed to providing an attractive environment for all our communities. Residents, please be reminded that:

1. All garbage and debris must be disposed of in the City of Roanoke assigned garbage carts. No trash should accumulate on the grounds or porch of the apartment.
2. All garbage carts must be stored appropriately at the rear of my apartment. Garbage carts are allowed on the street the night before the scheduled pickup and returned to storage the next day.
3. All child(ren)/guests; conduct must be controlled to prevent damage to the interior and exterior of the apartment.
4. Roofs must be free of litter, sticks, and other debris.
5. Do not accumulate items on the porch, yard, or any other property premises.
6. Inoperable vehicles are not allowed in parking areas, sidewalks, or grass.
7. All bicycles and toys must be stored appropriately and not scattered around the yard.
8. All large items (sofas, mattresses, etc.) must not be on the curb earlier than one day before the scheduled City of Roanoke garbage pickup.



For the safety of our residents and maintenance staff, effective immediately, residents will not be allowed in the vicinity of our maintenance staff while they are performing maintenance repairs inside of RHA units. Residents will be required to go into another room until all maintenance issues have been addressed.

An emergency work order will be completed within twenty-four (24) hours. If a situation is determined to not be an emergency, the resident will be informed that the request will be considered as “any other resident work order request”. Normal work orders will be resolved within 3 business days. Emergency Work Orders are when the situation constitutes a serious threat to the life, safety, or health of resident(s) or staff; or the situation will cause serious damage to the property, property structure, or systems if not repaired within twenty-four (24) hours.

Examples of a work order emergency are:

- Broken exterior door lock
- Fire
- Loss of power – mechanical failure
- Broken water line
- Loose or falling ceiling
- No Heat (when the outside temperature is less than 35 degrees)

Please call to request a work order:

Greg Moore
Regional Maintenance Manager
Phone: (334) 821-2262 ext. 262

For Police and Fire Emergencies dial 911

ONMED TELEHEALTH STATION

OnMed telehealth station, located inside the Chambers County Community Health and Wellness Center is state-of-the-art, self-contained healthcare stations that offer virtual consultations with licensed medical professionals.

These stations, alongside mobile telehealth carts, are revolutionizing healthcare access by providing convenient, remote consultations for individuals in areas with limited access to primary care.



All RHA communities now have free Wi-Fi available in every unit! Contact Charter Spectrum: Call Spectrum and request to speak with the Bulk Sales Department about accessing the free Wi-Fi in your community. If you have any questions, please reach out to Dominique Moore, our Regional Property Manager, at dmoore@auburnhousingauth.org or call 334.821.2262 ext. 242.



POLICY REMINDER



RHA is committed to providing all residents with safe, decent, and sanitary housing and ensuring that all residents have the right to peaceful enjoyment of their apartment. As a part of this commitment, RHA has implemented weekly property assessments. As a result, RHA requests residents' assistance in addressing frequent issues observed. (Please note that all residents agree to abide by this policy upon signing a lease, failure to do so can lead to fines and eviction.)

1. No parking on or driving across the grass is permitted at any time.
2. Before bringing a pet and/or service animal home, you must contact RHA's office. RHA has no pet visitation policy.
3. All smoke detectors inside the home must be operable. Residents should contact the office to request batteries for all beeping smoke detectors. Smoke detectors should not be tampered with, removed, disconnected, or covered.

Contact RHA Property Manager Beth Redding via phone at 334-869-8863 or e-mail at redding@auburnhousingauth.org.



COMPLIANCE CAMERAS PHASE 2 UNDERWAY!

By increasing coverage and upgrading technology, we aim to provide even better oversight and support for our community. If you have any questions, please reach out to Dominique Moore, our Regional Property Manager, at dmoore@auburnhousingauth.org or call 334.821.2262 ext. 242.

Winter Energy Saving Tips

As temperatures drop, conserving energy can help keep utility bills lower while keeping your home warm and comfortable. Here are a few simple tips to save energy this winter:

- ◆ Adjust Your Thermostat – Set your thermostat to 68°F during the day and lower it at night or when you're away.
- ◆ Seal Drafts – Use weather stripping or draft stoppers to prevent cold air from sneaking in around doors and windows.
- ◆ Use Natural Heat – Open curtains during the day to let sunlight warm your home and close them at night to keep the heat in.
- ◆ Unplug Unused Devices – Electronics and appliances still use energy when plugged in, even if turned off.
- ◆ Layer Up – Wear warm clothing and use blankets to stay cozy without relying solely on heating.

By making small changes, you can reduce energy costs while staying warm this winter!

Recipe For: **Homemade Veggie Soup**

Ingredients:

- Water (cover solids)
- Vegetable Cooking Stock or Bouillon cubes (1 per cup)
- Vegetables: examples are carrots, celery, onions, potatoes, parsnips, leeks, turnips
- Parsley
- Salt and pepper

Directions:

Chop all vegetables and herbs and put in large pot. Cover fully with cooking stock and/or water. If you don't use stock, add 1 bouillon cube per cup of water used. Bring to a boil and then lower to simmer. Cover and stir occasionally. Cook until vegetables are soft.

Add left over rice and/or meat and make it a meal!



Roanoke Rising Word Search

A J K H F E B R U A R Y D E N O B A
R T S O O A G L E A S E E S E B D S
E R L A W U L X Q K F C V X I C N S
S M O A P I S A S Q K O E P G O J I
I D N A N A N I B W Z L L R H M P S
D H S A N D R T N A Y D O O B M R T
E O E F R O L T E G M G P P O U E A
N M O V O V K O M R V A M E R N N N
T E S E T P K E R E G Z E R H I T C
S S H E L T E R C D N B N T O T S E
A F F O R D A B L E H T T Y O Y R Q
J V T E N A N T N U W K L N D J Z W

Find the following words in the puzzle.

Words are hidden → ↓ and ↘ .

NEIGHBORHOOD
DEVELOPMENT
AFFORDABLE
ASSISTANCE
COMMUNITY
RESIDENTS
APARTMENT

PROPERTY
LANDLORD
FEBRUARY
ROANOKE
ALABAMA
HOUSING
SHELTER

TENANT
WINTER
LEASE
HOME
RENT
COLD



Roanoke
Housing Authority
Managed by Auburn HA

Project-Based Voucher 0-2 Bedroom Waiting List Opening February 11, 2025


Auburn
Housing Authority
Your Key To Housing Opportunities



• • •

A Project-Based Voucher (PBV) is a type of rental assistance provided through the Section 8 Housing Choice Voucher program where the financial assistance is tied to a specific housing unit within a building.

Eligibility Requirements:

- Unless the family is determined ineligible at the time of application, the family will be placed on the waiting list. Placement on the waiting list does not indicate that the family is, in fact, eligible for assistance. A final determination of eligibility will be made when the family is selected from the waiting list. The PHA will send written notification of the family eligibility status within 10 business days from the date eligibility has been determined.

Applicants will be placed on the waiting list according to any preference(s) for which they qualify, and the date and time their complete application is received by Auburn Housing Authority.

How To Apply:

- ✔ **Project -Based Voucher waiting list opens February 11, 2025 at 8:00am.**
- ✔ **Waiting list will open at 8:00am CST and remain open until the needed eligible applicants have been received.**
- ✔ **To apply, go to auburnhousingauth.org and click on "APPLY ONLINE". Select the option to Apply Online for Auburn Housing Authority.**
- ✔ **Please make sure you select the correct number of bedrooms according to number of family members in your household. Use the chart for assistance.**



If you have any questions or require a reasonable accommodation to utilize AHA's programs and services fully, please call (334) 821-2262, Ext. 217, or email hcv_temp@auburnhousingauth.org.